

Application Checklist

We **strongly recommend** that you either have this document open in a separate window on your desktop, or print this document out so you may refer to it as you are working through the application.

Applications which are submitted incorrectly cannot be reviewed if not complete.

Applications are not processed until all of the following items have been received.

1. Complete [online application](#)

2. Application Fee (non-refundable)

3. WES Evaluation (Effective 12/01/17- Suggested for international applicants applying to the CS MS program only. More details below)

4. GRE General test report

- A Graduate Record Examination (GRE) taken within the past five years is required of all applicants.
- Submit general examination scores only to institution code 1324 and department code 0402.
- Please note: If your name on the test report differs from the name on the online application, please list test score name in the comment section of the application.

5. TOEFL or IELTS report- non-native English speakers only (institution code 1324, department code 78)

- Submit scores to institution code 1324 and department code 78.
- Test of English as a Foreign Language (TOEFL) is highly recommended.
- Scores earned within the past two years of 100 or higher on the Internet-based test (iBT), 250 on the computer-based test or 600 or higher on the paper-based test or International English Language Testing System (IELTS) minimum score of 7.0.
- **Please note:** If your name on the test report differs from the name on the online application, please list test score name in the comment section of the application.

6. Statement of Purpose

- Submit essay length of approximately 500 words.
- Explain why our program is the right fit for your academic/career goals.
- List research topic areas and the faculty with whom you would like to work.
- Describe any experience doing research and courses or projects that you have been involved with to show your preparation.

7. Transcripts

- Electronically submit a copy of the official transcript(s) from each previous undergraduate or graduate institution that you have attended via the online application under the "Department Information" tab, the "additional upload" section. All pages from one or more transcripts should be combined into a single .pdf document.

For international Computer Science M.S. applicants, this is in addition to the WES requirement mentioned under 3) which is listed above.

8. Three letters of recommendation

- Register your recommenders email for online submission when you apply.
- Submit references from academic faculty, including at least some in informatics and computing.
- If you have experience as a teaching assistant, a letter from your teaching supervisor attesting to your teaching could help your application for aid.

9. Departmental Questionnaire

- Follow the link to departmental questions via the online application.

10. Resume or Curriculum Vitae

- Submit with your online application. Please make sure to include any awards or publications on your cv/resume.

All items listed above must be submitted electronically with the online application. Do not mail any supporting materials to the Computer Science Graduate Office. Documents submitted to Indiana University will not be returned to the student.

Effective 12/01/17 - WES EVALUATION ENCOURAGED – for Computer Science M.S. ONLY

A WES (World Education Services) evaluation is encouraged for all international students who have studied outside of the United States, and are applying to the MS in Computer Science. All transcripts from non-US educational institutions- high school as well as any post-secondary transcripts- must be sent directly to WES by the issuing institution. This should be requested from WES close to the same date the Computer Science M.S. application is submitted as the WES transcript is a vital part of the decision-making process.

You can apply for your evaluation on the WES website, and should apply for the WES ICAP Course-by-Course evaluation if you have completed any university-level coursework. It is critical that you read and follow the "Required Documents" information specific to your country of study to ensure that your evaluation is completed as quickly as possible. If your transcripts and diplomas are not in English, you must provide translation.

You will need to list "Indiana University, Bloomington Campus, SoIC, Computer Science Graduate Studies Office" as a recipient of your WES evaluation. Once all the required documentation has been received by WES, the evaluation usually take 7-10 days.

You will find all the information you need at www.wes.org